Marketplace Brevo (formerly Sendinblue) – Specific commercial conditions
Version 20 December 2023

Name of the software	Brevo transactional email service
Third-party provider	Brevo (formerly Sendinblue)
Description	Light weight email API that sends emails without a delay which guarantees 99% delivery rate.
Link to terms and conditions and data processing of Third-party provider	https://www.brevo.com/legal/termsofuse/
Duration	1 year
Renewal	The Subscription tacitly renews for subsequent periods of one (1) year unless one of the Parties terminates this Subscription Agreement with at least three (3) months' written notice of such intention prior to the expiry of the initial period or of the one (1) year renewal period.
Indexation	MINGGO has the yearly right to amend the Subscription Fee to the Belgian consumer price index. MINGGO has no obligation to inform the Customer prior to implementing this indexation.
Payment method	Advance payment
Other	Reference is made to amongst other the following Minggo Subscription Terms: Articles 1.3, 2.10, 3.2, 8.3, 8.4, 12.1, 14.1

Data processing for Brevo transactional email service

Name of the software	Brevo transactional email service
Third-party provider, Sub-processor	Brevo (formerly Sendinblue)
Location	Main processing happens in the EER. For details see the list of sun processors. https://drive.google.com/file/d/1pApkR8b8daIDgupSEpWhp0gYLftDAwtT/view
Processing outside of the EER	See "ANNEX 1 – Agreement on the processing of personal data - 3. Sub-processing" in the Terms of use. (Link below) https://www.brevo.com/legal/termsofuse/

1. <u>Individuals</u>

The personal data concern the following categories of Data Subjects:

Categories of Data Subjects	_Strike through or remove if not applicable_
Candidates	Yes
Temp (interim)	Yes
Freelance (independent contractor)	Yes
Contact person (external stakeholder in hiring process)	Yes

2. <u>Nature and Purpose(s) of the Processing</u>

Nature and purpose of the Processing	_Strike through or remove if not applicable_	_Individuals_
Sending notifications using the API of Bravo to data subjects.	Yes	Candidates Temp (interim) Freelance (independent contractor) Contact person (external stakeholder in hiring process)

Retention and analysis of email deliverability data.	Yes	Candidates Temp (interim) Freelance (independent contractor) Contact person (external stakeholder in hiring process)

3. <u>Categories of Personal Data</u>

The Personal Data concern the following categories of Personal Data:

Categories of Personal Data	*Strike through or remove if not applicable*	*Individuals*
Email, first name and last name	Yes	Candidates Temp (interim) Freelance (independent contractor) Contact person (external stakeholder in hiring process)